New Program, New Opportunities

Increasing Employment Network Participation

March 10, 2009
CESSI, A Division of Axiom Resource Management
Program Manager for Recruitment & Outreach
Audio Mode:  
- Use Telephone
- Use Mic & Speakers

Talking: Suzie Smith

Questions Log

Q: Is there a volume discount?
A: Yes! We will send you more info after the event.

Yes

Webinar Now
Webinar ID: 731-938-951

GoToWebinar™
Participants

Presenters:

Bryant Wilder, Acting Deputy Associate Commissioner for the Office of Employment Support Programs, SSA

Tom Gloss, Ticket to Work Program Specialist, CESSI

Noah Dunn, EN/VR Education & Communications, MAXIMUS

Moderator:

Kelly Kenealy, Program Assistant, CESSI
Learning Objectives

• Gain a deeper understanding of the current advantages to taking Tickets, the current payment structure, available resources for ENs and beneficiaries, and the safety net the Ticket program provides for beneficiaries;
• Learn about transition services, operational support, and ongoing technical assistance to ensure new ENs attain their Ticket performance objectives;
• Attain an increased awareness of the Federal government hiring initiative; and
Bryant Wilder,
Acting Deputy Associate Commissioner for the Office of Employment Support Programs, SSA
The NEW Ticket To Work
New Program, New Opportunities

Tom Gloss
Ticket to Work Specialist
CESSI, A Division of Axiom Resource Management
Program Manager for Recruitment & Outreach
You did the HARD part—You’re approved as an Employment Network!!
Why Aren’t You Taking Tickets?

• Many Ticket Holders want to work—we estimate about 2 Million
• Almost 1,000 per month now assigning their Tickets
• You’re missing out!
Why Do Beneficiaries Want to Use Their Tickets?

- Voluntary and free to the beneficiary
- Can postpone regularly scheduled medical Continuing Disability Reviews (CDRs)
- Medicare & Medicaid can continue
- If the beneficiary stops working, there is an expedited reinstatement to benefits

www.socialsecurity.gov/redbook/
Connecting with Ticket Holders

- Look at those you are already serving—start there!
- If you are not completing the IWP/getting Ticket assignment, you are leaving money on table
- Receive beneficiary CD from MAXIMUS
  - Requires security clearance
- Develop relationships with SSA Area Work Incentive Coordinators (AWIC) and Work Incentive Planning and Assistance (WIPA) projects
Work Incentives Planning and Assistance (WIPA)

- SSA-approved organizations that assist beneficiaries in making informed choices about work. WIPA services are free.
- WIPA staff:
  - Are trained to provide information about work and Work Incentives.
  - Can answer questions about how work will affect Federal, state and local benefits.
  - Can help Ticket Holders find the resources or services to achieve individual employment goals.
  - Host Work Incentives Seminar Events (WISE).

http://www.ssa.gov/work Click on Service Provider Directory
Work Incentive Seminars (WISE)

• At a WISE event Ticket Holders learn about the Ticket program and other SSA Work Incentives.
• ENs are invited to meet Ticket Holders and explain the kinds of supports and services they can provide
• Other community resources also invited
• About 300 events in 2009 with 4,400 Ticket Holders! Goal to reach 10,000 in 2010

To find out if a WISE event is happening near you, visit www.cessi.net/WISE
Federal Hiring Initiative

- Ticket Program as a pipeline to jobs in Federal agencies
- Started in FY 2009 with SSA’s hiring authority
- Commissioner made commitment to hire people with disabilities
- Ticket partners stepped up to help
  – ENs linked to SSA recruiting/hiring officials
Federal Hiring Initiative

• Success in 2009
  – SSA hired 600+ people with disabilities
  – 150+ were Ticket Holders
  – Also veterans and students with disabilities

• Continuation in FY 2010
  – SSA will continue this as priority
  – Numbers will be based on final budget approval
  – Watch www.cessi.net/ttw for details
• New in FY 2010--Ticket as pipeline to Federal jobs government-wide!
  – SSA/CESSI will assist in connecting Ticket Holders with partnering Federal agencies
    Ŷ Developing Web portal
    Ŷ Providing training and technical assistance
    Ŷ Conducting national event for Federal agencies
  – Partnership efforts already underway with DOL, preliminary discussions with others
So, What are You Missing?

• Ticket provides an unrestricted funding stream

• Rewards EN for successful work milestones and outcomes by Ticket Holders

• If you help people with disabilities go to work but you don’t get Ticket assignment, your “boat will not float” from this stream!
Medicaid Policy Clarification

- CMS Medicaid Director’s Letter
- Issued Jan 28, 2010
- Ticket Payments do not conflict with Medicaid
- Encourages State agencies/providers to be ENs
# Phase 1 Milestone Payments

## 2010 Rates

<table>
<thead>
<tr>
<th>Type</th>
<th>Ticket Holder Gross Earnings</th>
<th>EN Payment (SSDI)</th>
<th>EN Payment (SSI)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Phase 1</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Milestone 1</td>
<td>$360/mo for 1 calendar month *</td>
<td>$1,275</td>
<td>$1,275</td>
</tr>
<tr>
<td>Milestone 2</td>
<td>$720/mo for 3 months w/in 6 months (cumulative)</td>
<td>$1,275</td>
<td>$1,275</td>
</tr>
<tr>
<td>Milestone 3</td>
<td>$720/mo for 6 months w/in 12 months (cumulative)</td>
<td>$1,275</td>
<td>$1,275</td>
</tr>
<tr>
<td>Milestone 4</td>
<td>$720/mo for 9 months w/in 18 months (cumulative)</td>
<td>$1,275</td>
<td>$1,275</td>
</tr>
<tr>
<td><strong>Total Potential Phase I Milestone Payments</strong></td>
<td></td>
<td>$5,100</td>
<td>$5,100</td>
</tr>
</tbody>
</table>

* The earnings must represent 2 weeks of work in a trial work level job.
# Phase 2 Milestone Payments

## 2010 Rates

<table>
<thead>
<tr>
<th>Type</th>
<th>Ticket Holder Gross Earnings</th>
<th>EN Payment (SSDI)</th>
<th>EN Payment (SSI)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase 2</td>
<td>Gross &gt; SGA ($1,000/non-blind; $1,640 for blind)</td>
<td>$382/mo. (up to 11 mos.)</td>
<td>$220/mo. (up to 18 mos.)</td>
</tr>
<tr>
<td>Total Phase 2 Payments</td>
<td></td>
<td>$4,202</td>
<td>$3,960</td>
</tr>
<tr>
<td>Total Potential Ticket Payments Phases 1 and 2</td>
<td></td>
<td>$9,302</td>
<td>$9,060</td>
</tr>
</tbody>
</table>
## Outcome Payments Under Outcome-Milestone Payment System

### 2010 Rates

<table>
<thead>
<tr>
<th>Type</th>
<th>Ticket Holder Net Earnings</th>
<th>EN Payment (SSDI)</th>
<th>EN Payment (SSI)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Outcome Phase</strong></td>
<td>Earnings &gt; SGA ($1,000/non-blind; $1,640/blind) “AND” 0 cash benefit</td>
<td>$382/mo. for 36 months</td>
<td>$220/mo. for 60 months</td>
</tr>
<tr>
<td><strong>Total Outcome Phase Payments</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$13,752</strong></td>
<td><strong>$13,200</strong></td>
</tr>
<tr>
<td><strong>Total Potential Ticket Payments (Phases 1 &amp; 2, and Outcomes)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$23,054</strong></td>
<td><strong>$22,260</strong></td>
</tr>
</tbody>
</table>
Availability of Phase 1 Milestone Payments

Phase 1 Milestones are not available to an EN in some circumstances:

• When beneficiary assigns Ticket to an EN after VR case closure -- Phase 1 Milestones not available to EN if VR closed case with beneficiary employed
  – VR provided services under Cost Reimbursement leading to job placement
  – SSA pays EN for Milestones & Outcomes achieved after Ticket assignment and after a Ticket Holder goes to work
  – EN can submit for Phase 2 Milestones when beneficiary’s gross earnings exceed SGA
Recent Work Rule - Work at or above applicable Trial Work level earnings ($720 in 2010) within 18 months just “prior to Ticket assignment” can impact EN’s access to Phase 1 Milestone
- Criteria are patterned after work and earnings criteria used for Phase 1 Milestone payments
- Does not apply to Tickets assigned prior to July 21, 2008

http://www.yourtickettowork.com/training_2
Other EN Payment Information

• SSA does reconciliation payment after 12\textsuperscript{th} outcome month if any Phase 1 or 2 Milestones are outstanding

• EN requests payment through MAXIMUS or can sign up for Auto-Pay

• Payments are being processed in 30-45 days
Look at the people you served last year and use SSA’s *EN Revenue Estimator* to determine potential revenue from the Ticket to Work Program.


(Actual EN payments depend on a number of variables and may be different for each beneficiary.)
Employment Network Revenue
ESTIMATOR

Welcome. I am going to help you estimate three, five, or ten years of revenue from the Ticket-to-Work program. Question #9 will let you indicate your choice of the number of years.

Here are a few things to keep in mind as we go through the process:

- This website makes no guarantees. What you get is an estimate that reflects the information you put in.
- The estimate depends on how long your beneficiaries work and at what level. Later you will input your best prediction.
- The estimator begins when beneficiaries begin work. You will have to remember that you have costs that precede actual job placement.
- We will also estimate Residual Income. This is the revenue still due an EN even if no new beneficiaries begin work.

Before we start, you will need to do some projections about the future.

**Number of people starting work:** As an EN think of the number of people likely to start work in an average month. For instance, if you think 15 people will start work each year, you may enter 1 per month and know that the Estimator is under-reporting your revenue. If you think 20 or so people will begin each year, you could enter 2 per month and know that the Estimator is over-estimating, just a little. The number of people that start per month must be a whole number; no fractions allowed.

**How long they work:** You know that a number of people will begin work but not sustain it for very long. Some will do a lot better and may work for a long time. I will ask you to parcel out all of your workers into [six categories explained here](#). The estimator will ask for these figures in terms of the percent of the total. We have given you a little calculator below to help you figure the percentages.

<table>
<thead>
<tr>
<th>Total Starting Work</th>
<th>Number In A Category</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
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</tr>
</tbody>
</table>

If you need additional help click this hyperlink [hins85074@mypacks.net](mailto:hins85074@mypacks.net) and leave a message.

OK, let's get started.
1. How many people will start work each month?

(Tip: Think of the number of ticket holders that your EN is likely to place in employment over a year. What is the average number of people to start working per month?)

2. What percentage of these people are receiving SSI only?

The next set of questions asks you to indicate what percentage of your job placements will have specific results. Questions 3, 4, 5, and 6 refer to milestones in Phase One. Questions 7 ask what percentage will complete all the milestones, both Phase One and Two. Question 8 asks for the percentage that will complete all Milestones and Outcomes. The result of these six questions must add up to 100%.

3. What percentage of these people will reach ONLY 1 Phase One Milestone?

4. What percentage of these people will reach ONLY 2 Phase One Milestones?

5. What percentage of these people will reach ONLY 3 Phase One Milestones?

6. What percentage of these people will reach ALL Phase 1 Milestones?

7. What percentage of these people will complete ALL Phase One and Phase Two Milestones but NO outcome months?

8. What percentage of these people will complete ALL milestones and outcome months?

9. What percentage of beneficiaries worked with state VR and were closed in work before receiving the ticket assignment?

10. What is the length of time in years you would like to see results for?
And the Results:

<table>
<thead>
<tr>
<th>Month</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
<th>Year Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>1,275</td>
<td>1,275</td>
<td>2,550</td>
<td>2,550</td>
<td>2,550</td>
<td>3,825</td>
<td>2,550</td>
<td>3,825</td>
<td>3,825</td>
<td>4,207</td>
<td>4,207</td>
<td>4,589</td>
<td>37,228</td>
</tr>
<tr>
<td>Year 2</td>
<td>4,589</td>
<td>4,971</td>
<td>4,971</td>
<td>5,353</td>
<td>5,353</td>
<td>5,735</td>
<td>5,735</td>
<td>6,117</td>
<td>6,117</td>
<td>6,499</td>
<td>6,499</td>
<td>6,881</td>
<td>68,820</td>
</tr>
<tr>
<td>Year 3</td>
<td>6,881</td>
<td>7,263</td>
<td>7,263</td>
<td>7,645</td>
<td>7,645</td>
<td>8,027</td>
<td>8,027</td>
<td>8,409</td>
<td>8,409</td>
<td>8,791</td>
<td>8,791</td>
<td>9,173</td>
<td>96,324</td>
</tr>
<tr>
<td>Year 4</td>
<td>9,173</td>
<td>9,555</td>
<td>9,555</td>
<td>9,937</td>
<td>9,937</td>
<td>10,319</td>
<td>10,319</td>
<td>10,701</td>
<td>10,701</td>
<td>11,083</td>
<td>12,358</td>
<td>11,465</td>
<td>125,103</td>
</tr>
<tr>
<td>Year 5</td>
<td>12,740</td>
<td>13,122</td>
<td>13,504</td>
<td>13,886</td>
<td>14,268</td>
<td>14,650</td>
<td>15,032</td>
<td>15,414</td>
<td>15,414</td>
<td>15,796</td>
<td>15,796</td>
<td>16,178</td>
<td>175,800</td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>503,275</td>
</tr>
<tr>
<td>Residual Income</td>
<td>469,885</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
Work Opportunity Tax Credit

- Employers who hire qualified people with disabilities can get up to $2,400 in federal tax credit in first year ($4,800 for veterans)
- Some states offer similar tax credit programs
- If EN is also the employer, can receive both WOTC and Ticket payments

[Website Link]
www.doleta.gov/business/incentives/opptax
So, How Is it Going So Far?

- As of February 2010, over 270,000 Tickets assigned (VR & EN); almost 27,000 of those assigned to about 840 ENs.
- There has been a steady increase in the number of Tickets assigned and Ticket payments requested under the new rules, telling us that the new payment structure is working.
Yearly Comparison 2008 - 2010

January  | February | March  | April  | May    | June   | July   | August | September | October  | November | December
0        | 200,000  | 400,000| 600,000| 800,000| 1,000,000| 1,200,000| 1,400,000| 1,600,000| 0       | 200,000  | 400,000  | 600,000  | 800,000  | 1,000,000| 1,200,000| 1,400,000| 1,600,000| 0

Legend:
- 2008
- 2009
- 2010
Ticket to Work – Stepping Stones to Employment
For more information on the Ticket to Work Program:

– Visit SSA’s Work Site at: [www.socialsecurity.gov/work](http://www.socialsecurity.gov/work)
– Visit CESSI’s web site at: [www.cessi.net/ttw](http://www.cessi.net/ttw)
– Visit the Maximus web site at: [www.yourtickettowork.com](http://www.yourtickettowork.com)

or call: 1-866-949-ENVR (3687)

Tom Gloss (410) 965-7545 or [tom.gloss@ssagov](mailto:tom.gloss@ssagov)
Operational & Training Support

Noah Dunn
EN/VR Education & Communications Specialist, MAXIMUS
Agenda

- Ticket Assignment Process
- IWP
- Payment Request Form

www.yourtickettowork.com
1. Beneficiary receives Ticket & calls MAXIMUS

2. MAXIMUS provides information about ENs & services

3. Beneficiary chooses EN

4. Beneficiary meets with EN to discuss goals & services

5. EN calls MAXIMUS to verify Ticket assignability

6. EN & beneficiary develop IWP

7. EN sends IWP to MAXIMUS within 2 weeks of signing

8. MAXIMUS receives the IWP & assigns the Ticket to the EN

9. MAXIMUS mails a notice of Ticket assignment to EN

10. SSA mails a notice of Ticket assignment to beneficiary
Checking Assignability

• Call MAXIMUS at 1-866-949-ENVR

• 10 Tickets or more, please fax the names and SSNs to (703) 683-0957

• Terminology:
  – Assignable
  – Not Assignable
  – Assigned or “In-Use”
  – Assigned but no longer Assignable
  – Not in Database
Assigning a Ticket

• EN & beneficiary work together to create an IWP
• EN submits the signed IWP & prior earnings tool (if applicable) to MAXIMUS
• MAXIMUS processes the IWP
  – Fax: (703) 683-3289, Attn: “IWP Processing”
  – Mail: Ticket-to-Work, P.O. Box 25105, Alexandria, VA, 22304
• After approval, the beneficiary & EN or VR receive a Ticket assignment confirmation
<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beneficiary:</td>
<td>Name and SSN</td>
</tr>
<tr>
<td>Address:</td>
<td>Address, Telephone Number, and Email address</td>
</tr>
<tr>
<td>Employment Network Name:</td>
<td>Name and EIN</td>
</tr>
<tr>
<td>Address:</td>
<td>EN Address, Telephone Number, and Email address</td>
</tr>
<tr>
<td>1. What Is Your Specific Vocational Goal And Expected Monthly Earnings Amount?</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Short Term Goal (in the next 3 to 12 mos.):</td>
<td></td>
</tr>
<tr>
<td>Expected Monthly Earnings Amount (in the next 3 to 12 mos.):</td>
<td></td>
</tr>
<tr>
<td>Long Term Career Goal (throughout the next 5 years):</td>
<td></td>
</tr>
<tr>
<td>Expected Monthly Earnings Amount (throughout the next 5 years):</td>
<td></td>
</tr>
</tbody>
</table>

- **Must be an actual title (Laborer, clerical, mechanic, office assistant...)**
- **Must be at least TWL or SGA**
- **Same as Above**
- **Must be at least SGA**

<table>
<thead>
<tr>
<th>2. What Supports/Services Have You and Your Counselor Agreed Would be Required for You to Reach Your Short Term Goal?</th>
</tr>
</thead>
<tbody>
<tr>
<td>During the job search phase and the first nine months of employment:</td>
</tr>
<tr>
<td>After your first 9 months on the job (job retention supports and career advancement, if any):</td>
</tr>
</tbody>
</table>

- **Specific SERVICES Provided**
- **Must ANSWER or N/A**
If there were no earnings in the last 18 months MOVE on to QUESTION 4

If the earnings were NOT in the last 6 months MOVE on to QUESTION 4

If the earnings WERE in the last 6 months please complete WORK HISTORY

ATTENTION: you may substitute an 18 Month Prior Earnings Worksheet to provide REQUIRED prior earnings information

NOTE to EN: As a convenience, you may attach a completed 18-Month Prior Earnings Worksheet (available at http://www.yourtickettowork.com/training_2) or just use it for your own information.

Terms and Conditions Related to the Provision of Services
(If there are no terms and conditions, then that must be stated)

Please indicate terms and conditions or N/A
CONSUMER RIGHTS & REMEDIES

(Insert EN name in the blanks below, unless otherwise stated)

As a consumer of ________________ you have the following rights:

1) ________________ may not request or accept any compensation from you for the costs of services and supports we provide you.

2) This IWP may be amended by you or ________________ if both parties agree.

3) ________________ may end this relationship if no longer able or willing to provide services as planned.

4) You may unassign your Ticket at any time if you are dissatisfied with the services and supports being provided by ________________.

5) If you and ________________ provided, the internal dispute and Advocacy Program for assistance.

6) ________________ has informed you the beneficiary of the annual progress reviews and the Timely Progress Review guidelines.

7) Your personal information including your Social Security number and information about your disability will be kept private and confidential.

8) Only qualified employees and/or providers will be used to furnish services.

9) If any medical or related health services are provided, they will be provided under the supervision of persons licensed to prescribe or supervise the provision of these services in the State in which the services are performed.

10) A copy of this IWP will be provided to you in an accessible format.

EN is REQUIRED to go over ALL 10 consumer rights and remedies.
Ticket To Work Individual Work Plan

I declare under penalty of perjury that I have examined all the information and accompanying statements or forms, and it is true and correct to the best of my knowledge.

By signing below, I agree to the terms of this IWP and give my permission to ______________________ to contact employers on my behalf to verify or obtain evidence of work or earnings.

<table>
<thead>
<tr>
<th>Beneficiary's Signature:</th>
<th>EN Representative's Signature:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date:</th>
<th>Date:</th>
</tr>
</thead>
</table>
# Ticket To Work Individual Work Plan

<table>
<thead>
<tr>
<th>Beneficiary Name:</th>
<th>SSN:</th>
</tr>
</thead>
<tbody>
<tr>
<td>George Washington, Jr</td>
<td>123-45-6789</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address:</th>
<th>Telephone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 Meadowlands Way, Ewbank, NY 11368</td>
<td>202-675-0442</td>
</tr>
<tr>
<td>Email: <a href="mailto:georgewashingtonjr@email.com">georgewashingtonjr@email.com</a></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Employment Network Name:</th>
<th>EIN#:</th>
</tr>
</thead>
<tbody>
<tr>
<td>TTWP Employment Services</td>
<td>01-0221516</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address:</th>
<th>Telephone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>51 Williams St, Starkville, NY 11003</td>
<td>703-234-1978</td>
</tr>
<tr>
<td>Email: <a href="mailto:poneill@ttwp.com">poneill@ttwp.com</a></td>
<td></td>
</tr>
</tbody>
</table>
1. What Is Your Specific Vocational Goal And Expected Monthly Earnings Amount?

Short Term Goal (in the next 3 to 12 mos.): Nurses Aide or Home Care Aide

Expected Monthly Earnings Amount (in the next 3 to 12 mos.): At least Trial Work Level ($720)

Long Term Career Goal (throughout the next 5 years): To become a Registered Nurse

Expected Monthly Earnings Amount (throughout the next 5 years): At least $2,000

2. What Supports/Services Have You and Your Counselor Agreed Would be Required for You to Reach Your Short Term Goal?

During the job search phase and the first nine months of employment: Resume writing, job coaching, mock interviewing, transportation

After your first 9 months on the job (job retention supports and career advancement, if any): N/A
Ticket To Work Individual Work Plan

3. Work History
Please check all that apply

- [ ] I had **no earnings in the last 18 months**.
- [ ] I had **some earnings** in the last 18 months.
- [ ] None of my earnings were in the last 6 months.
- [X] Some of my earnings were in the last 6 months. **(Please describe those earnings in the chart below, listing your most recent employer first.)**

<table>
<thead>
<tr>
<th>Employer</th>
<th>Start Date</th>
<th>End Date</th>
<th>Wage Per Hour</th>
<th>Hours Worked Per Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harris Hat Factory</td>
<td>10/12/09</td>
<td>2/24/10</td>
<td>$10</td>
<td>18</td>
</tr>
<tr>
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</table>
CONSUMER RIGHTS & REMEDIES
(Insert EN name in the blanks below, unless otherwise stated)

As a consumer of ___TTWPES___ you have the following rights:

1) ___TTWPES___ may not request or accept any compensation from you for the costs of services and supports we provide you.

2) This IWP may be amended by you or ___TTWPES___ if both parties agree.

3) ___TTWPES___ may end this relationship if no longer able or willing to provide services as planned.

4) You may unassign your Ticket at any time if you are dissatisfied with the services and supports being provided by ___TTWPES___

5) If you and ___TTWPES___ are unable to resolve any disputes about the services and supports being provided, the internal dispute resolution process will be available to you. You may also contact the State Protection and Advocacy Program for assistance.

6) ___TTWPES___ has informed you the beneficiary of the annual progress reviews and the Timely Progress Review guidelines.

7) Your personal information including your Social Security number and information about your disability will be kept private and confidential.

8) Only qualified employees and/or providers will be used to furnish services.

9) If any medical or related health services are provided, they will be provided under the supervision of persons licensed to prescribe or supervise the provision of these services in the State in which the services are performed.

10) A copy of this IWP will be provided to you in an accessible format.
I declare under penalty of perjury that I have examined all the information on the form and any accompanying statements or forms, and it is true and correct to the best of my knowledge.

By signing below, I agree to the terms of this IWP and give my permission to ___TTWPES____ to contact employers on my behalf to verify or obtain evidence of work or earnings.

<table>
<thead>
<tr>
<th>Beneficiary's Signature:</th>
<th>EN Representative's Signature:</th>
</tr>
</thead>
<tbody>
<tr>
<td>George Washington, Jr.</td>
<td>Paul O’Neill</td>
</tr>
<tr>
<td>Date:</td>
<td>Date:</td>
</tr>
<tr>
<td>2/23/10</td>
<td>2/27/10</td>
</tr>
</tbody>
</table>
Prior Earnings Tool

18 Month Prior Earnings Look-Back Worksheet

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Eligible?</th>
<th>TWL Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase 1, MS 1</td>
<td>Yes</td>
<td>2006 $520</td>
</tr>
<tr>
<td>Phase 1, MS 2</td>
<td>Yes</td>
<td>2007 $540</td>
</tr>
<tr>
<td>Phase 1, MS 3</td>
<td>Yes</td>
<td>2008 $570</td>
</tr>
<tr>
<td>Phase 1, MS 4</td>
<td>Yes</td>
<td>2009 $700</td>
</tr>
</tbody>
</table>

Enter Ticket Assignment Date in Red Box Below MM/YYYY

Enter an x below each month with earnings above the Trial Work amount for that year

place an “x” in this row if the Beneficiary has earnings above TWL

IWP signature date

Trial Work Level (TWL) amounts
Unassigning a Ticket

• Since the program is voluntary, the beneficiary, EN, or VR may unassign the Ticket at any time
• To unassign a Ticket, the beneficiary, EN, or VR must send an unassignment request letter to MAXIMUS
Referrals

- Network with local organizations

- Beneficiaries receive EN referrals from MAXIMUS & www.yourtickettowork.com

- To market your services, consider requesting a beneficiary referral CD
Intake

- Designated phone line/voicemail
- Knowledgeable & available staff members
- Host weekly/monthly Ticket Holder orientations (invite WIPA)
Payment Request Options

• Evidentiary Payment Request
  – Monthly or quarterly submission of Evidentiary Payment Request (EPR) including primary evidence of earnings

• Certification Payment Request
  – When primary evidence of earnings is not readily available, the EN may submit a Certification Payment Request (CPR) using secondary evidence of earnings information and a signed repayment agreement
I. Employment Network Information

1. EN Organization Name:

2. EIN Number (Tax ID Number):

http://www.yourtickettowork.com/selftraining/ENPaymentRequestForm102109.doc
3. Is the financial institution and bank account information provided to the Ticket to Work Operations Support Manager on the Automated Clearinghouse Payment Enrollment Form (ACH Form) current?

Yes ___ No ___

(if No, please contact MAXIMUS @ 1-866-949-3687 before submitting this request)

Incorrect or outdated information may delay or prevent payment issuance to your Employment Network.
II. Ticket Holder Information
4. Ticket Holder’s Name:
5. Ticket Number/Social Security Number:
6. Name of Ticket Holder’s Employer:
7. Employer’s Address (if available):
8. Payment Method for this Ticket Assignment
   A. Outcome Payment Method
   B. Milestone-Outcome Payment Method
III. Phase 1 Milestone 1 Earnings Info

Please choose one of the following options by placing an “X” next to your selection:

___ A. The beneficiary achieved TWL level earnings during the calendar claim month. (TWL = $720-2010, $700-2009, $670-2008)

___ B. The beneficiary achieved less than TWL earnings because he/she will achieve TWL earnings within the next 2 months.

___ C. The beneficiary achieved less than TWL earnings and is not expected to achieve TWL earnings within the next 2 months.
IV. Payment Request Details

9. Payment Request Type
   _____ A. Evidentiary Payment Request – *(Complete Section IV)*
   _____ B. Certification Payment Request – *(Complete Sections V and VI)*

10. Claim month (s) and year (s) for this payment request:
V. Evidentiary Earnings Information

11. Type of earnings documentation submitted: (these items must be included with this form)

___ Pay slips
___ Employer prepared and signed employee earnings statement
___ Records from Third Party Source containing monthly wage information
___ The Work Number

____ Other
VI. Certification Payment Request Details

12. Type of Certification Information (Choose one):

____ Recent contact with beneficiary/employer (please circle “beneficiary” or “employer”)
____ Attached Earnings Inquiry Request (EIR) response received from MAXIMUS
____ Attached information containing data from the National Directory of New Hires (NDNH)
____ Attached Self Employment Income (SEI) Form (if beneficiary is self-employed)
VII. Certification Payment Request Details

13. Recent Contact Details (complete only if you selected “recent contact” on item 12):

Type of contact (phone call, email, etc):

________________________________________________________

Date of contact: _____________________________

Description of information you learned from contact regarding level of earnings:
VIII. Repayment Agreement

(signature required):

By signing below, you as the EN agree to repay any payments received (or allow the amount to be deducted from future payments) if it is determined at a later date that you were not entitled to payment.

__________________________________________
Signature

_________________________ Date
IX. Contact Information for the Employment Network Representative Submitting this Request

Print Name: _______________________
Phone Number: ____________________
FAX: ____________________________
Email: ___________________________
For more information on the Ticket to Work Program:

- Visit SSA’s Work Site at: www.socialsecurity.gov/work
- Visit CESSI’s web site at: www.cessi.net/ttw
- Visit the Maximus web site at: www.yourtickettowork.com
  or call: 1-866-949-ENVR (3687)

Noah Dunn (703) 236-6686 or Noah.Dunn@maximus.com