IX. Trial Work Period (TWP) Analysis

This section applies to SSDI recipients only. To complete this section, it may be necessary to develop a comprehensive, month-by-month, history of work and wages since the consumer first started collecting SSDI benefits. This can be done on the attached “Notes” pages or on a separate document. Also, if the person is self-employed you may need to discuss what constitutes a trial work month. NOTE: The minimum gross wages for a TWP “services month” was $200 from 1/90 to 12/00; $530 during calendar year 2001; $560 during calendar year 2002; $570 during calendar year 2003; $580 during calendar year 2004 and will be $590 during calendar year 2005.

Date when first received SSDI?
Has person worked and earned more than TWP amount in any month(s) since first receipt of SSDI? __ yes __ no
   If no, full nine-month TWP available.
   If yes, continue through questions.

Did person use up nine TWP months before 1/1/92?
   If yes, no TWP available unless SSDI terminated, eligibility re-established after new application and new five-month waiting period.

If person did not exhaust TWP before 1/1/92
   Work nine TWP months during 60-month period which ended after 1/1/92? __ yes __ no
   If yes, TWP exhausted.

If less than nine TWP months during 60-month period, list each TWP month during past 60 months. For each, list month, year and gross wages earned. [Note: In many cases, will have to obtain information from SSA. This information is now available through the Benefits Planning Query or BPQY, which can be requested from SSA.]

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<tr>
<th>Month</th>
<th>Year</th>
<th>Gross Wages Earned</th>
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Based on information, how many TWP months left?
XVII. Ticket to Work

Is individual receiving services under a Ticket? __ yes __ no

If no, stop. If yes, continue.

Name of Employment Network: ________________________________
Contact at EN: ________________________________
Describe services received from EN: ________________________________

NOTE: If individual is receiving services from the state’s vocational rehabilitation agency, they may be receiving those services under the Ticket.

Explain that individual will not be subject to a continuing disability review while using a Ticket and making timely progress.
BENEFITS SCREENING PROFILE
A SAMPLE COMPLETED QUESTIONNAIRE

Name of Interviewer: Connie Michaels
Date of Interview(s): 9/24/07
Was the Client/Consumer Interviewed? X yes __ no
Other Person(s) Interviewed: Mark Sanders, Rehabilitation Counselor, ABC Rehab, Inc.

Initial Questions Presented:

Has been working for nearly 2 years. Is she still entitled to SSDI? Was she entitled to checks she got during past 2 years?

I. Personal Demographics

Name: Anne Perreault Social Security #: 000-00-0000
Address: Anywhere County of residence: Local
State of residence: USA Date of birth: 7/2/67
Type of residence, check one:

X Home, apartment
___ Group home
___ Intermediate Care Facility (ICF)
___ Hospital
___ Other, please describe:

Home phone: 888-8888 Work phone: 999-9999 (emergency calls only)
Fax: N/A E-mail: N/A

Residential placement funding (specify):

Married / single / divorced Name of spouse: N/A
Names, ages of children: Jill Perreault, age 20 (also lives in Buffalo)
Living arrangements:

Live alone? X yes __ no Live with spouse? __ yes __ no
Live with children? __ yes __ no Live with roommate? __ yes __ no
Share expenses? __ yes __ no
III. Disability Description

Primary diagnosis: Longstanding depression

Secondary diagnosis: Anxiety disorder

Tertiary diagnosis: None

Age of onset of disability: 28

Specific date if available: summer 1995

Currently seeing a doctor or therapist? yes __ no

Name(s), address(es) of doctor(s) or therapist(s):

Dr. Renee Paul, Psychiatrist
Southside Counseling Center
22 Elm Street
Buffalo, N.Y. 14203

John Johnson, MSW, Counselor
Same address

Medication, please list:
Prozac, xx mg., xx times per day

Any side effects: yes __ no

Describe side effects:
None at this time

How does disability limit activities?
“On bad days, I have very limited energy. Generally, I do not want to interact with lots of different people. On a bad day, I prefer to keep to myself.”

How does disability limit ability to work?
It is difficult to work a full-time schedule; and difficult to constantly interact with others on the job. Needs a job where she can take off if having a bad day. An understanding and tolerant employer is a key.
Earned Income / Wages:

- **X** employed by others
- ____ self-employed

Monthly gross amount: $850, expected to temporarily increase to $1,400
Weekly gross amount:
Bi-weekly gross amount:

If wages vary, please explain:

*October, November and December 2007 will be busy season.*

Other income in household: N/A

Spouse, describe form and amount:
Children, describe form and amount:
VIII. Employment Information

Name, address of employer or potential employer:
Quality Mailers, Inc., 239 Swan Street, Buffalo, New York 14203

Describe job (or potential job)

Title: Bulk Mail Specialist
Duties: Ensure that mail is properly sorted, coded, and bagged for delivery to Post Office.
Hours: Monday, Tuesday, Thursday, Friday – 9:30 to 3:30
Salary/hourly wage: $8.50/hour
Benefits: Only benefits required by law, plus one week’s vacation. No health insurance, no sick days.

Date you started working (as employee): January 2007
How job was found? Placed by ABC Rehab
   Found on own: __ yes  X no
   Agency helped find job, describe: Placement following success at similar position within ABC Rehab.

If self employed (or potentially self employed)
Describe business: N/A
Date started:

Was job selected because of limits of disability? X yes __ no
   If yes, please explain: Employer has hired other persons with disabilities, was expected to make allowances for Anne’s disability.

Any extra or special supervision on job? __ yes  X no
   If yes, describe:

Is this a “supported employment” position? X yes __ no
   Agency sponsoring job:
   Is there a job coach? X yes __ no
   Name: Jerry Greene
**Hours per month:**

13 hours per month, January – March 2007

**Services performed:**

Acclimate to job; develop strategies to work around limitations associated with disability.

**How long will job coach remain in picture?**

Stopped after 3 months.

**Does government agency (i.e., other that employer) pay all or part of wage?**

__ yes  X no

Please describe:

<table>
<thead>
<tr>
<th>Place of Employment</th>
<th>Title</th>
<th>Duties</th>
<th>Wage/Hours</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quality Mailers, Inc.</td>
<td>Bulk Mail Specialist</td>
<td>Ensure that mail is properly sorted, coded, and bagged for delivery to Post Office</td>
<td>$8.50/hour 100 hours per month</td>
<td>1/07-9/07</td>
</tr>
<tr>
<td>[Current job]</td>
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<tr>
<td>ABC Rehab, Inc.</td>
<td>Bulk Mail Service</td>
<td>Nearly identical to above, in a More supported Environment.</td>
<td>$6.60/hour 100 hours per month</td>
<td>1/06-12/06</td>
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<tr>
<td>Bulk Mail Service</td>
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<td>J.C. Penny Cheektowaga, N.Y.</td>
<td>Sales Clerk</td>
<td>Wait on customers run cash register</td>
<td>$5/hour</td>
<td>Fall 1998</td>
</tr>
<tr>
<td>Kelly Services Buffalo, N.Y.</td>
<td>Temporary secretary jobs</td>
<td>General office</td>
<td>$5 to $7/hr.</td>
<td>Sporadic</td>
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<tr>
<td>General Accounting, Inc.</td>
<td>Secretary</td>
<td>Typing, filing, Telephone, make Appointments</td>
<td>$14,000/yr.</td>
<td>1991-95</td>
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</table>

Briefly describe any past attempts at self-employment:

N/A
IX. Trial Work Period (TWP) Analysis

Date when first received SSDI?  
January 1999

Has person worked and earned more than $200 in any month(s) since first receipt of SSDI?  
X yes __ no  
If no, full nine-month TWP available.  
If yes, continue through questions.

Did person use up nine TWP months before 1/1/92?  
No  
If yes, no TWP available unless SSDI terminated, eligibility re-established after new application and new five-month waiting period.

If person did not exhaust TWP before 1/1/92  
Work nine TWP months during 60-month period which ended after 1/1/92?  
X yes __ no  
If yes, TWP exhausted.

If less than nine TWP months during 60-month period, list each TWP month during past 60 months. For each, list month, year and gross wages earned. [Note: In many cases, will have to obtain information from SSA.]

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Based on information, how many TWP months left?
X. Extended Period of Eligibility (EPE) Analysis

(SSDI recipients only)

Ninth TWP month (month/year): September 2006
Beginning of EPE (month/year): October 2006
Last month of 36-month EPE (month/year): September 2009

Remember, during EPE:

The first time that the individual is determined to be performing substantial gainful activity by earning more than the applicable SGA amount, they will get SSDI checks for that month and two more (i.e., during the “grace period”)

Following the grace period:
• No SSDI check during months countable gross wages exceed the SGA amount.
• Will get SSDI check when countable gross wages less than the SGA amount.

Impairment related work expenses (IRWEs) and subsidies are deducted from gross wages.

Listing of EPE payment, nonpayment months:

This should be done on a separate worksheet.

See “Notes” section for analysis of SSDI payments due and not due during the EPE.
XIII. Analysis of Impairment Related Work Expenses

Transportation IRWE

Nature of item/service:
Bus fare to psychiatrist, mental health counselor

How related to disability and work:
Cannot work without ongoing treatment

Monthly cost: $7.50

Medication IRWE

Nature of item/service: None

Health insurance IRWE (premiums, co-payments, deductibles)

Nature of item/service:
Medicare Part B premium

How related to disability and work:
Medicare pays 80% of cost for psychiatrist

Monthly cost: $78.20

[Interviewer’s note: Medicaid may pay for premium under either QMB or SLMB programs.]

Other IRWEs (check each that applies and describe below): N/A
XV. Analysis of Subsidies

Subsidy checklist

Is government agency paying part of wage? __ yes X no

Does individual get special assistance on the job? __ yes X no

yes, in past

Does individual perform fewer duties than others? __ yes X no

Does employer accept less productivity than from others? __ yes X no

Does individual receive extra rest periods/breaks? __ yes X no

Is individual frequently absent or working irregular

hours because of disability? X yes __ no

yes, in past

Does individual receive job coach assistance? __ yes X no

If you checked yes to any of the above, describe the special circumstances:

Currently, off site support is from ABC Rehab case manager approximately 1 hour per month. Employer has set up work schedule based on disability-related limitations. Employer tolerates disability-related absences of one or two days per month. Between January and March 2007, ABC also provided job coach support of 3 hours per week.

Calculate value of monthly subsidy, indicating countable wages after subsidy:

Value of job-coaching subsidy, January – March 2007, using SSA-approved method:

- 13 hours job coaching x $8.50 per hour (Anne’s hourly wage) = $110.50 per month
XVII. Ticket to Work

Is individual receiving services under a Ticket?  

_X_ yes __no  

*If no, stop. If yes, continue.*

**Name of Employment Network:**  VESID (i.e., New York’s VR agency)  

**Contact at EN:**  Teddy Thomas  

**Describe services received from EN:**  Paid for job coaching in part. Counseling provided as needed.

*NOTE: If individual is receiving services from the state’s vocational rehabilitation agency, they may be receiving those services under the Ticket.*

Explain that individual will not be subject to a continuing disability review while using a Ticket and making timely progress.
NOTES

SSDI payment and nonpayment months during EPE:

10/06-12/06: Non-SGA months, only $660 in monthly earnings ... SSDI checks due

1/07-3/07: Non-SGA months, less than $830 in countable earnings ... SSDI checks due [After subsidy deductions for job coaching assistance (see section XIV.), job coaching subsidy is at least $110.50 per month for January, February, and March 2007, reducing wages below $830 SGA amount.]

4/07: Benefit cessation month (i.e., first month of SGA within EPE)

4/07-6/07: Grace period (cessation month and next two months) ... SSDI checks due

7/07: SGA month ... no SSDI check due
[Gross wages $850 with no subsidy, meaning that countable earnings are $850 (i.e., more than SGA amount of $830).]

8/07, 9/07: Same analysis as July

10/07, 11/07, 12/07: SGA months ... no SSDI checks due
[With expected wages of $1,400 per month, there are not enough projected IRWEs and subsidies, no matter how calculated, to reduce wages below $830.]